

TO: Adirondack Central School District Administrators, Faculty and Staff

FROM: Members of the Board of Education

DATE: February 1, 2010

RE: Update on the Superintendent Recruitment Process

Over the past several months the Board has devoted many hours to the process of recruiting a new Superintendent of Schools. This position was advertised in professional journals and web sites throughout New York State. The deadline for receipt of application materials was January 1, 2010. On January 7, 2010 the Board reviewed comments gathered from the faculty and staff regarding their suggestions for the skills and attributes they would like to see in a new Superintendent. Over fifty (50) individuals took the time to provide the Board with this important feedback. The Board used this information as they began the interview process. A total of seventeen (17) individuals submitted credentials for this position. Following a careful review of all application materials, the Board selected six (6) candidates for initial first round interviews. These interviews were completed on February 4, 2010. The Board will meet following the first round of interviews to discuss the merits of each candidate and select those individuals who will move forward in the selection process. We anticipate that up to three (3) individuals will be identified for a second round of interviews to be held on Tuesday, March 2, 2010. These interviews will involve students, administrators, faculty, staff and community. Interview sessions with administrators, faculty, staff and community will be open to all interested individuals. The Board will ask each person who elects to participate in the interview process to provide them with anonymous written comments regarding their perceptions of each candidate. The Board will review these comments as they work their way towards a final decision. The March 2, 2010 interview schedule will be forwarded to the faculty and staff as soon as it is finalized.

In closing we'd like to emphasize that the members of the Board value your opinion and welcome your input. We hope you will all participate in the process and assist us in making this important decision.

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cc: Mr. Morgan