

**ADIRONDACK CENTRAL SCHOOL
ADIRONDACK HIGH SCHOOL
BOONVILLE, NY 13309**

DRAFT

2nd REGULAR BOARD MEETING MINUTES – January 23, 2024

MEMBERS PRESENT	OTHERS PRESENT
Michael Kramer – President Bruce Brach Maureen Healt Robert Healt Mackenzie Smaldon	Kristy McGrath, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Brandie Collins, MS Principal; Linda Weber, WL Principal; Michael Faustino, Director of Technology, Instr. & Curriculum; Wendy Foye, CSE Director; Jennifer Badaracco, Transportation Supervisor; Marie Yager, Kendra Hopsicker-ATA, Darlene DeFazio
<u>MEMBERS EXCUSED:</u> Almanda Sturtevant – Vice-President Abby Podkowka	

At 6:49 p.m. Board President, Mr. Kramer, called the Regular meeting to order and led the recitation of the Pledge of Allegiance.

PRESENTATION:

Sharon Cihocki – Business Administrator – Talked about the Budget Analysis, General Fund Budget, TRS/Health Insurance with historical increases and Tax on True – equally distributing taxes throughout the district.

Mr. Michael Shusda from Fiscal Advisors spoke to the Board about the tax cap and how not going to the tax cap affects the district down the road. He talked about tax levy comparisons, bonds, tax growth factor and the purpose of reserves.

PRESIDENT’S MOMENT:

Mr. Kramer stated it is hard to believe winter sports are winding down. Musical practice is well underway. The Boonville Herald has done a lot of coverage about all the events going on at school. The ribbon cutting for the School-Based Health Center was held last night, a long-awaited opening.

Some of you may or may not know that our board member, Keith Redhead, was elected as Town of Ava Supervisor so his seat on the board became available. The Board decided to conduct interviews of interested candidates. Interviews were held and Mrs. Mackenzie Smaldon was chosen to fill the vacated seat for the remainder of term which expires 6/30/24.

OATH OF OFFICE – The District Clerk gave the Oath of Office to Mrs. Smaldon who then took her seat with the Board.

BUDGET:

Mrs. Cihocki went over the 2024-2025 Budget:

- Buildings & Grounds – Some increase due to inflation. No equipment purchases at this time.
- Transportation Budget – increase in price of buses (4), still gas buses. Fleet mileage projection.
- Historical Enrollment – Enrollment numbers from the past and where we are headed.
- BOCES Service Request – Increase in CTE students, increase in out of district alt. ed. placements, computer services.
- State Aid Runs – BOCES and transportation aid projections and building aid.
- General Budget – Draft 1 of what it will look like, not finalized. Salary and benefits biggest part of budget.
- Health Insurance – 6% estimated increase, this is a top threshold and may come down. Currently 177 employees and 274 retirees have insurance.

PUBLIC FORUM:

No one for public forum.

CONSENT AGENDA:

Mr. Brach moved and Ms. Healt seconded, carried 5 the Board of Education approved the following Consent Agenda:

Minutes:

- December 12, 2023 Regular Meeting
- January 22, 2024 Special Meeting

Substitutes:

Non-Teaching:

- >> Marcia Brooks – Sub-Teacher Aide, Office Specialist, Library Aide
- >> Kristin Williams – Sub-Teacher Aide, Office Specialist
- >> Vera Rogan – Sub-Office Specialist
- >> Robin Butts – Sub-Teacher Aide
- >> Marlee Gleason – Sub-Teacher Aide
- >> Kevin Donegan – Sub-Bus Driver

Teaching:

- >> Rebecca Wallace – Sub-Teacher

pending background clearance

Field Trips:

REQUESTOR:	DESTINATION:	DATE:
Ski Club	Woods Valley in Rome	1/12, 1/19, 1/26, 2/2, 2/9, 2/16/2024
Sophomore Class	BOCES in Glenfield & Lewis Co. Education Center	1/16/2024
Math Cats	Utica University for Math Competition & Awards	1/20/2024
FFA	Marathon Central School	1/20/2024
Skills USA	Morrisville College for Regionals	2/9/2024
HS Guidance Office	BOCES in Glenfield visitation	2/9/2024
FFA	Hamilton Central School	2/3/2024
HS STEAM students	Beeches in Rome – Fibonacci Foundation	3/7/2024
Tech Ed. students	MVCC Tech Pre-Engineering Showcase	3/12/2024
Skills USA	Syracuse Fairgrounds State Competition	4/24 – 4/26/2024
WL 5 th Grade	Water Safari in Old Forge	6/21/2024

REGULAR AGENDA:

Budget Development Calendar:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Mr. Brach seconded, carried 5-0; the Board of Education approved the 2024-2025 Budget Development Calendar.

Start Date for New Teacher:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Mr. Brach seconded, carried 5-0; the Board of Education approved the start date of previously appointed (December 12th meeting) Math Teacher, Anna Burke, January 12, 2024.

Support Staff:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Mr. Brach seconded, with change in effective date, carried 5-0; the Board of Education appointed the following support staff:

Name	Position	Civil Service Classification	Type/Duration of Appointment	Effective Date	Rate of Pay
Matthew Benson	Superintendent of Bldgs. & Grounds	Competitive	Provisional	1/24/2024	\$75,000
Aaron Woodworth	School Bus Driver	Non-Competitive	26-week probationary	1/2/2024 1/23/24	Grade 20, Step 1

Leave of Absence:

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Healt seconded, carried 5-0; the Board of Education approved the request from Matthew Benson to take a leave of absence from his position as Building Maintenance Mechanic, effective January 24, 2024, pending above appointment to the provisional position of Superintendent of Buildings & Grounds.

Committee on Special Education:

Resolved that, upon the recommendation of the Committee on Special Education, Ms. Healt moved and Mr. Brach seconded, carried 5-0; the Board granted approval for placement of students.

Winter/Spring Community Education Courses:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Mr. Brach seconded, carried 5-0; the Board of Education approved the winter/spring 2024 Community Education Courses:

>> Fun Family Swim >> Parent Automobile Safety Course >> 5-Hour Pre-License Course

NYSMEC Electricity:

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Healt seconded, carried 5-0; the Board of Education adopted the following resolution authorizing participation in Cooperative Energy Purchasing Service (NYSMEC) for electricity:

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, *the Adirondack Central School District* (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Adirondack Central School District to participate in the NYSMEC, and authorizes and directs *Kristy McGrath, Superintendent*, to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.0845 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

NYSMEC Natural Gas:

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Healt seconded, carried 5-0 the Board of Education adopted the following resolution authorizing participation in Cooperative Energy Purchasing Service (NYSMEC) for natural gas:

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, *the Adirondack Central School District* (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Adirondack Central School District to participate in the NYSMEC, and authorizes and directs *Kristy McGrath, Superintendent*, to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$.656 cents per therm for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

Surplus Equipment and/or Books:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Mr. Brach seconded, carried 5-0; the Board of Education declared equipment and/or text books from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools. Equipment will be listed on Auctions International.

School Bus Photo Violation Monitoring Program:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Mr. Brach seconded, carried 5-0; the Board of Education entered into an Agreement with Oneida County to facilitate a School Bus Photo Violation Monitoring Program for the purpose of failure of an operator of a motor vehicle to stop for a school bus displaying its red visual warning signals and an extended stop-arm.

Budget Transfers:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Mr. Brach seconded, carried 5-0; the Board of Education approved the Budget Transfers for January 2024.

INFORMATION & DISCUSSION:

➤ Policy: 1st Readings:

- Code of Ethics for Board Members & All District Personnel - 6110 – *Mr. Brach moved and Ms. Healt seconded, carried 5-0; the Board of Education adopted the policy.*
- Medicaid Compliance Program – 5574 – *Mr. Brach moved and Ms. Healt seconded, carried 5-0; the Board of Education removed this policy.*
- Employee Assistance Program (EAP) – 6560 – *Mr. Brach moved and Ms. Healt seconded, carried 5-0; the Board of Education removed this policy.*
- School Safety Plans – 5681- *Ms. Healt moved and Mr. Brach seconded, carried 5-0; the Board of Education adopted the policy.*

- UPK Policies – Keep the same.

- Warrants:

Warrants:	Receipts:
Federal Fund Warrant – December	General Fund Cash Receipts – October, November
Lunch Fund Warrant – December	Lunch Fund Cash Receipts – October, November
General Fund Warrant – December	Federal Fund Cash Receipts – October, November
	Scholarship Fund Cash Receipts – October, November

- Treasurer’s Reports – October & November 2023
- Aged Senior Tax Exemption – Discuss further at next meeting.
- Clinical Field Experience Hours:

Name	College	Hours	Mentoring Teacher
Kayla McLean	Grand Canyon	12 hours	Cinnamon Marchione (MS Science)
Amanda Andrews	Utica University	20 hours	Rene Berwick (MS Social Studies)

- Jefferson-Lewis School Boards Association – Legislative Forum, Friday, February 2, 2024 at 3:00 p.m. BOCES in Watertown – RSVP required by January 24th.
- EV School Bus Fleet Transition Plan through the NYSERDA FlexTech Program – Board would like to go ahead, would be beneficial.

HANDOUTS:

- ACS Enrollment as of January 2, 2024
- District Calendar – January 2024
- Claims Auditor Report – December 2023
- Facilities Use Requests
- Conference Requests
- Conferences Report – *Engaging, Managing & Motivating Hard to Reach & Disruptive Students: Trauma-Informed Approach* – V. Vecic, J. Facciolo
- Email Usage Handbook
- New Cafeteria Offerings
- Wildcat Gazette – Boonville Elem students

At 8:53 p.m. Mr. Healt moved and Mrs. Smaldon seconded, carried 5-0; to adjourn to the Regular Meeting to be held in the in the LGI room at the high school on Tuesday, February 13, 2024.