

**ADIRONDACK CENTRAL SCHOOL
ADIRONDACK HIGH SCHOOL
BOONVILLE, NY 13309**

DRAFT

REGULAR BOARD MEETING MINUTES – March 12, 2024

MEMBERS PRESENT	OTHERS PRESENT
Michael Kramer – President Almanda Sturtevant – Vice-President Bruce Brach Maureen Healt Robert Healt Abby Podkowka Mackenzie Smaldon	Kristy McGrath, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Dan Roberts, Asst. Secondary Principal; Jill Schafer, BE Principal; Michael Faustino, Director of Technology, Instr. & Curriculum; Wendy Foye, CSE Director; Jennifer Badaracco, Transportation Supervisor; Matt Benson, Supt. of Bldgs. & Grounds
<u>MEMBERS EXCUSED:</u>	

At 7:01 p.m. Board President Kramer, called the meeting to order and led the recitation of the Pledge of Allegiance.

PRESIDENT’S MOMENT:

Mr. Kramer welcomed everyone to the meeting. The High School Musical Mama Mia is next week encouraging everyone to attend, kids always do a great performance. The community sure is quiet between sports seasons. Spring sports started practicing this past Monday. He reminded everyone that there is only one Board meeting in April and it is on Wednesday, April 17th for the BOCES Budget Vote.

BUDGET:

Superintendent McGrath went over what is included in the 2024-2025 Budget:

- >> Elimination of (1) UPK Classroom, a teacher and an aide;
- >> Three Social Studies retirees and the replacement of 2 of those;
- >> One retiring Counselor which will be filled by current Center for Family Life & Recovery already in the district;
- >> Elimination of Math Coordinator;
- >> Wildcat Camp & Summer School are still funded by stimulus money.

This puts us at a 2% tax levy.

Ms. Cihocki went over Draft 4 of the 2024-25 Budget. No major changes over previous drafts.

Revenue Draft 2 – Final State Aid Runs are due in April, anticipate significant decrease in aid. There is currently a deficit of \$120,000 of anticipated revenues under budgeted, however, this number could change with further state aid analysis. This draft has a 2% increase in tax levy and a .2% increase in budgeted revenues.

Tax Cap – calculation is 5.7 for 2024-25 budget. Board would like a levy of 2%. When a district does not levy to the cap, it has a negative effect on the cap the following year. Therefore, a portion of the appropriated fund balance has been designated to offset taxes which brings the cap down to 2%.

Debt Service Reserve – Information from Fiscal Advisors on the Reserve for Debt Service – From NYSED, this reserve is used to cover debt service payments on outstanding obligations (bonds, BANS) after the sale of district capital assets or improvements. Expenditures are for debt service only or for the purpose of retiring outstanding obligations. It is to be used to cover the debt service payments related to the building/asset that was sold. Forestport was part of the 2017 and 2018 DASNY issues. 2017 has a final maturity next year (2024-25) and 2018 has final maturity of 2033. By 2033 the

reserve should be liquidated. Mr. Brach stated he would like to see it moved all at once or half this year and half next year.

Reserve Balances – Ms. Cihocki went over a draft reserve plan and the suggestions from the auditors for more flexibility in moving funds.

Superintendent McGrath asked the Board if they are comfortable with this proposed budget. She asked the Board about contract with HUDL which allows school districts to stream sports and concerts. This service costs between \$11,000-11,500 which is aidable, the cost to the district is a couple of thousand dollars. Quite a few people have asked why we no longer stream sports and concerts like we did during COVID. The manpower needed and to pay employees to stream events is costly to the district. The Board stated they would like to go ahead with HUDL.

She also asked the Board about having an SPO at home varsity football games in the fall. It is projected there will be 5 home games. The Board stated they agreed with having an SPO present. Mr. Brach stated he feels there should be a policy for consequences for fans who are kicked out of a game.

PUBLIC FORUM:

Marie Yager – stated at the last Board meeting Mr. Kramer prevented her from talking and she was very hurt by that. She feels she is owed an apology.

Mr. Kramer did apologize and he is glad she brought it up. She did nothing wrong and the Board values what she has to say. As a whole, the Board has to do a better job making sure public comments are made at the right time of the meeting, during Public Forum.

7:37 Mrs. Smaldon left the meeting, returning at 7:39.

Public Forum ended at 7:41 p.m.

CONSENT AGENDA:

Ms. Healt moved and Mrs. Smaldon seconded, carried 7-0; the Board of Education approved the following Consent Agenda:

Minutes:

- February 27, 2024 Regular Meeting

Substitutes:

Non-teaching:

- >> Alyssa Raymond – Sub-Teacher Aide
- >> Jennifer Young – Sub-Teacher Aide
- >> Christopher Bailey–Sub-Laborer
- >> Stephen Podkowka – Sub-GW/Cleaner
- >> Breia Napierkowski – Sub-School Monitor

Teaching:

- David Ehrensbeck–Sub-Teacher
- Jane White – Sub-Teacher
- Andrew Morris – Sub-Teacher

** pending background clearance**

Field Trips:

REQUESTOR:	DESTINATION:	DATE:
Jr. High All-County Band	Whitesboro High School	3/15 & 3/16/24
Skills USA/Unified Champion Schools	Whitesboro High School	3/22/24
Regents Earth Science	BOCES in New Hartford	3/28/24
West Leyden Kindergarten	The Wild in Chittenango	5/10/24
BE & WL 1 st Grade Classes	Family Fun Factory in New Hartford	5/10/24
BE UPK 3 & 4	Utica Zoo and Hub Eatery	5/29/24
BE 12:1:3:1 Class	Fort Rickey in Rome	6/17/24

REGULAR AGENDA:**Permanent Appointments:**

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Ms. Podkowka seconded, carried 7-0; the Board of Education appointed the following to permanent positions after successful completion of their probationary periods:

- >> Emma Reppard - Teacher Aide
- >> Scarlett Jennings – Teacher Aide
- >> Tiffany Quinn – Teacher Aide
- >> Jessica Huebner – Teacher Aide
- >> Holly Kittleman – Teacher Aide
- >> Ryan Salmon – Bus Driver
- >> Frank Tanner – Bus Driver
- >> Maureen Dobransky – Food Service Helper
- >> Holly Isom – School Monitor
- >> Sarah Dutch – School Nurse

Bus Attendant Resignation:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Ms. Podkowka seconded, carried 7-0; the Board of Education accepted the resignation of Mrs. Donna MacIntire, Bus Attendant, effective February 14, 2024.

Professional Staff:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Mrs. Sturtevant seconded, carried 7-0; the Board of Education appointed the following professional staff:

Name	Area	Type of Appointment	Certification Status	Effective Date	Rate of Pay
Amanda Andrews	Social Studies	4-year Probationary	Pending 8/2024	09/01/2024	D1, Step 1 +Masters
David Ehrensbeck	Social Studies	4-year Probationary	Initial	09/01/2024	D1, Step 1 +Masters

Adirondack Teachers' Association MOA – Extra Classroom:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Mrs. Smaldon seconded, carried 6-1 (Mr. Brach abstained); the Board of Education approved the Memorandum of Agreement between the Adirondack Central School District and the Adirondack Teachers' Association regarding Extra Classroom Activity FD Treasurer effective July 1, 2023.

Adirondack Teachers' Association MOA – Superintendent Conference Days:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Mrs. Smaldon seconded, carried 6-1 (Mr. Brach abstained); the Board of Education approved the Memorandum of Agreement between the Adirondack Central School District and the Adirondack Teachers' Association regarding Superintendent Conference Days being held in August.

2024-2025 Instructional Calendar:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Podkowka moved and Mr. Brach seconded, carried 7-0; the Board of Education approved the 2024-2025 Instruction Calendar.

Committee on Special Education:

Resolved that, upon the recommendation of the Committee on Special Education, Mrs. Healt moved and Mrs. Smaldon seconded, carried 7-0; the Board of Education granted approval for placement of students.

Surplus Books/Equipment:

Resolved that, upon the recommendation of the Superintendent of Schools, Mrs. Healt moved and Mrs. Smaldon seconded, carried 7-0; the Board of Education declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

Lead Evaluators:

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Mrs. Smaldon seconded, carried 7-0; the Board of Education adopted the following resolution:

WHEREAS, the Adirondack Central School Administrators, Heidi Smith and Daniel Roberts have completed training which meets the requirements of 8 NYCRR 30-2.9 and the Adirondack Central School District’s Annual Professional Review Plan for certification as Lead Evaluators of teachers.

BE IT RESOLVED, that upon recommendation of the superintendent of schools, the Board of Education approves Ms. Smith and Mr. Roberts as Lead Evaluators of teachers.

Assistant Volunteer Coaches:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt moved and Mr. Brach seconded, carried 7-0; the Board of Education approved the following assistant coaches for the 2024 spring season:

>> Nicholas Hoppler – Asst. V. Track >> Jason Weiler – Asst. V. Softball

Advisor Resignation:

Resolved that, upon the recommendation of the Superintendent of Schools, Ms. Healt and Mr. Brach, the Board of Education accepted the resignation of Mrs. Brittany Lewis as Class Co-Advisor for the Classes of 2024 and 2026 effective March 11, 2024.

INFORMATION & DISCUSSION:

➤ **Policies – 1st Readings: Mr. Brach moved and Mr. Healt seconded, carried 7-0; the Board approved the updates of the following policies:**

- Sexual Harassment of District Personnel, 6121
- Dignity for All Students, 7550
- Child Abuse & Maltreatment, 7530

➤ **Warrants & Receipts:**

Warrants:	Receipts:
Federal Fund Warrant – Feb 2024	Lunch Fund Cash Receipt – Jan 2024
Lunch Fund Warrant – Feb 2024	Federal Fund Cash Receipt – Jan 2024
General Fund Warrant – Feb 2024	General Fund Cash Receipt – Jan 2024
	Scholarship Fund Cash Receipt – Jan 2024

- Treasurer’s Report – January 2024
- UPK 3 Policy – Mrs. McGrath explained there are no changes, would like to go forward as is. Board agreed.
- Board of Education petitions are now available from the District Clerk and must be returned by Monday, April 22, 2024. The number of signatures required on the petition is 25. There are three seats up for this election: Mrs. Sturtevant, Mr. Healt and Mrs. Smaldon.
- Jeff-Lewis School Boards Association Upcoming Dates:
 - National Honor Society Senior Recognition - *April 4th @ 6 p.m. Watertown HS*
 - BOCES Annual Dinner Meeting - *April 10th @ 5:00 p.m. tour, @ 6:00 p.m. dinner in Glenfield*
 - School Boards Assoc. Spring Dinner/Annual Mtg. - *May 16th @ 5:15 p.m. registration, 6:00 p.m. dinner – Tug Hill Winery in Lowville*
- NYSSBA Convention is October 20-22, 2024 in New York City. Would like to get an idea of how many Board members plan on attending for budgeting purposes.

HANDOUTS:

- ACS Enrollment as of March 1, 2024
- District Calendar – March 2024
- Claims Auditor Report – February 2024

- Conferences approved by the Superintendent
- Conference Report – *Mental Health Issues in the Classroom: Practical Strategies for Helping Children Adolescents Succeed* – Kimberly Carrock, Jessica Wolff
Oppositional Defiant Disorder (ODD), Autism Spectrum Disorder (ASD), Attention Deficient Hyperactivity Disorder (ADHD), & Mood Disorders – Sandra Stoquert
Phonological Awareness: Establishing Foundations for Reading Success – Kelly Snyder

At 7:59 p.m. Mrs. Smaldon moved and Ms. Podkowka seconded, carried 7-0 to go into Executive Session to discuss the employment history of particular personnel.

Board members returned from executive session at 9:32p.m. Mrs. Smaldon moved and Ms. Podkowka seconded; carried 7-0; to go into regular session.

At 9:33 p.m. Mr. Healt moved and Mrs. Sturtevant seconded, carried 7-0; to adjourn to the 2nd Regular Meeting to be held in the in the LGI room at the high school on Tuesday, March 26, 2024.